



15 October 2021

Posting of Annual Report & Accounts and Notice of AGM

James Halsted plc (AIM: JHD), a leading manufacturer and international distributor of commercial floor coverings, announces that its Annual Report and Accounts for the year ended 30 June 2021, as well as the notice of its 2021 Annual General Meeting ("AGM"), will be made available today to shareholders.

The following documents have today been posted or otherwise made available to shareholders on James Halstead's website at www.jameshalstead.com:

- 2021 Annual Report and Accounts
- Notice of 2021 Annual General Meeting

The Notice of the 2021 Annual General Meeting sets out the details of a proposed bonus issue ("Bonus Issue") of shares whereby Shareholders will be issued one ordinary 5p share for every ordinary share held by them at 5.00pm on 13 January 2022 ("Bonus Shares"). The issue of the Bonus Shares is subject to the approval of Shareholders at the AGM.

Application will be made to the London Stock Exchange for the Bonus Shares, which will rank pari passu with the existing ordinary shares, to be admitted to trading on AIM. It is expected that admission will become effective and that dealings in the Bonus Shares will commence at 8.00 a.m. on 14 January 2022.

The timetable for the Annual General Meeting and the Bonus Issue is set out below:

- | | |
|--|---------------------------------|
| ▪ Latest time and date for receipt of proxy form for Annual General Meeting | - 9.30 a.m. on 16 November 2021 |
| ▪ Voting record time for Annual General Meeting | - 9.30 a.m. on 16 November 2021 |
| ▪ Annual General Meeting approval | - 9.30 a.m. on 18 November 2021 |
| ▪ Bonus Issue record time | - 5.00 p.m. on 13 January 2022 |
| ▪ Bonus Issue ex-date | - 8.00 a.m. on 14 January 2022 |
| ▪ Admission and commencement of dealings in the Bonus Issue Shares | - 8.00 a.m. on 14 January 2022 |
| ▪ CREST accounts of Shareholders holding in uncertificated form credited with the Bonus Issue Shares | - 8.00 a.m. on 14 January 2022 |
| ▪ Despatch of share certificates for the Bonus Issue Shares to Shareholders holding in certificated form | - within 14 days of admission |

In the interests of protecting the health and safety of our shareholders, colleagues and the general public, the directors recommend that shareholders do not attend the AGM in person. Members of the Board will form the required quorum for the meeting.

Consequently, Shareholders are strongly encouraged to vote ahead of the meeting by appointing the Chairman to represent them as their proxy. Details of how to submit a proxy form are set out in the Notice of AGM. Shareholders are also invited to submit a question that they have on the business of the AGM by email to secretary@jameshalstead.plc.uk. Answers to commonly asked questions will be published in a Q&A document on the Company's website following the AGM.

For further information please contact:

James Halstead plc

David Fletcher, Company Secretary

Telephone 0161 767 2500

Hudson Sandler

Nick Lyon

Nick Moore

Telephone: 020 7796 4133

Panmure Gordon (Nominated adviser & broker)

Dominic Morley

Telephone: 020 7886 2500

WH Ireland (Joint Broker)

Ben Thorne

Telephone: 020 7220 1666